

## MOBILE ACCOUNTANTS PRIVACY NOTICE

Mobile Accountants recognises the importance of protecting the privacy of anyone who visits our Website or contact us via Email. This Privacy Statement sets out the policy adopted by Mobile Accountants towards the collection and use of information obtained from those visiting and using this site. By visiting or using our website you consent to the collection and use by Mobile Accountants of information about you in accordance with the General Data Protection Regulation 2018 and this Privacy Statement.

When visiting our web site, completing a Contact Information Form or contacting us by e-mail, we obtain personal information (e.g. user's name, e-mail address, postal address, telephone numbers, etc.) from you. This information will be held on our database and will be kept secure. The information will not be made available for sale, and shall not be shared with third parties except where: -

- you have consented; or
- there is a legal requirement to do so

The web server also automatically collects standard information such as a user's IP address, browser type, operating system, access times, etc. The information received is used to monitor the volume, type and pattern of traffic using the Website.

Mobile Accountants reserves the right periodically to update or modify this Privacy Statement. Any changes to this Privacy Statement will be posted on our web site so users are always aware of the information collected, the reasons for such collection and the purposes, if any, to which Mobile Accountants may put such information. Mobile Accountants encourages users who may have specific concerns about the gathering or use of any such information to view this Privacy Statement regularly.

Please contact us if you wish to have your personal information removed from a particular mailing list or database at any time.